



# Fairbanks North Star Borough School District

## PURCHASING DEPARTMENT

520 Fifth Ave. Fairbanks, AK 997010

purchasing@k12northstar.org

Main: (907) 452-2000 x11341

Fax (907) 451-4465

### AMENDMENT NO. (2)

#### RFP# 23-F0018 – CAPITAL IMPROVEMENT PLAN (CIP) CONDITION SURVEYS, **PRE-DESIGN DEVELOPMENT & COST ESTIMATING**

AMENDMENT ISSUE DATE: 6/01/23

The following changes to the above cited solicitation are announced below:

The RFP closing date and time have been **changed to 6/09/23 at 5:00 PM.**

### **COVER SHEET**

#### **Changes below:**

1. Change to closing date and time; now reads, “Proposals must be received at the Purchasing Office, 3rd Floor of the Administrative Center, 520 Fifth Ave., prior to: 5:00pm, **June 9, 2023.**”

### **SECTION I - INSTRUCTIONS TO OFFERORS**

#### **Changes below:**

2. Change to terms under Clause #8 Contents of Proposal, Tab i. Now reads, “Cost Data submitted at this stage is not binding and are subject to negotiation if you are chosen as a finalist.”  
*Note; Per (AM1) issued 5/19/23, Total Cost, has been removed as an evaluation factor.*
3. Change to terms under Clause #14 EVALUATION OF PROPOSALS. Now reads,  
*“Evaluation shall be based on, but not limited to, the information provided in the proposal submittal tabs as it applies to each of the Evaluation Factors and as determined by the School District. Each Evaluation Factor has been assigned a weight (whole number between 1 and 100) which will be used to establish the relative importance of each factor. Proposals will be ranked in order of the highest numerical score. The School District may select as many of the top ranked proposers as it deems necessary for inclusion within the negotiating list. The School District retains the sole right to determine best value offered to the District with consideration to the following evaluation factors.”*

#### a. Evaluation Factors:

i.	<u>Accuracy and Completeness of information presented in Proposal,</u>	<u><b>Weight: (10)</b></u>
ii.	<u>Experience, qualifications and financial stability of the Offeror's Firm</u>	<u><b>Weight: (30)</b></u>
iii.	<u>Overall administrative simplicity of program offered</u>	<u><b>Weight: (10)</b></u>
iv.	<u>Capacity to fulfill Scope of Service</u>	<u><b>Weight: (30)</b></u>
v.	<u>Technical merit of program offered</u>	<u><b>Weight: (20)</b></u>

#### b. Negotiations:

The District may conduct negotiations in accordance with the following at the District's option:

- i. With the offeror of the most attractive proposal in an attempt to modify the proposal to be acceptable to the District.
- ii. With the offerors who have submitted proposals that are within the established competitive range; or
- iii. With all offerors.

Negotiations, if conducted, will occur after the opening date of the request for proposal. Offerors shall be accorded fair and equal treatment during negotiations with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submissions and prior to award for the purpose of obtaining best and final offers. In conducting negotiations, there shall be no disclosure of any information derived from proposals submitted by competing offerors.

**SECTION II – STATEMENT OF WORK (SOW) - No Changes**

**SECTION III – GENERAL PROVISIONS SERVICE CONTRACTS - No Changes**

**SECTION IV –SERVICE CONTRACT - No Changes**

**ENCLOSURES**

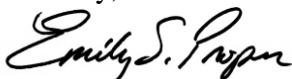
**Changes below:**

4. Change to terms on Submittal Tab k – Non-collusion Certificate; update to terms under a and b.  
Now reads,
  - a. “THE **INFORMATION PRESENTED** IN THIS OFFER HAVE BEEN ARRIVED AT INDEPENDENTLY, WITHOUT, FOR THE PURPOSE OF RESTRICTING COMPETITION, ANY CONSULTATION, COMMUNICATION, OR AGREEMENT WITH ANY OTHER OFFEROR OR COMPETITOR RELATING TO (I) THOSE PRICES, (II) THE INTENTION TO SUBMIT AN OFFER, OR (III) THE METHODS OR FACTORS USED TO CALCULATE THE PRICES OFFERED,
  - b. “THE **PRICING, IF INCLUDED** IN THIS OFFER HAVE NOT AND WILL NOT BE KNOWINGLY DISCLOSED BY THE OFFEROR, DIRECTLY OR INDIRECTLY, TO ANY OTHER OFFEROR OR COMPETITOR BEFORE CONTRACT AWARD UNLESS OTHERWISE REQUIRED BY LAW, AND”
5. Change to terms on Submittal Tab i; change to tab title and headings throughout, Now reads,  
“**Estimated** Cost Data. Clause now reads, “Provide an outline for the basis of Compensation: Progress Payments for Phases/Tasks/Work Products Completed. Progress payments will be made based on approved invoices which shall segregate costs for each phase, task, or work product listed below or in attached schedules. The sum of payments for each phase, task, or work product shall not exceed an amount equal to the fixed price multiplied by the percentage completed (as determined by the Borough or School District) plus the sum of any reimbursements for direct non-salary costs.  
***Estimated Cost Data is requested for budgetary purposes, and shall be submitted in a sealed envelope along with the other required proposal forms and documents.***”

All other terms, conditions, and specifications of the original solicitation remain unchanged.

This amendment must be acknowledged in the space provided below and returned to the appropriate buyer prior to solicitation closing date and time. Fax transmissions are acceptable. Failure to acknowledge receipt of this amendment may be cause to reject your offer.

Sincerely,



Emily Proper  
Director of Procurement & Warehouse

\*\*\*\*\*

(AM2) ACKNOWLEDGMENT

---

Signature

---

Company Name